



Big Bend Hospice Music Therapy Internship Program



Ashley Hall, MT-BC, CDP
Music Therapy Department
Internship Director
aghall@bigbendhospice.org

Big Bend Hospice

Serving Franklin,
Gadsden,
Jefferson,
Leon,
Liberty,
Madison,
Taylor
& Wakulla
Counties

Bill Wertman
BBH CEO/Administrator

(850) 878-5310



your hometown hospice, licensed since 1983

1723 Mahan Center Boulevard
Tallahassee, FL 32308

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www.bigbendhospice.org

Big Bend Hospice:

Music Therapy Internship Opportunities & Benefits

- Location: Tallahassee, Florida, home of FSU and FAMU.
- Start Dates: November, January, May, July of each year. Internship duration is six and a half months.
- Gain a variety of supervision experiences by working with various MT-BCs and work alongside another music therapy intern in a long established internship program at a not-for-profit hospice.
- Visit patients and families at home, in extended care facilities, and/or in an acute care setting at the Margaret Z. Dozier Hospice House (*12 bed on-site in-patient facility.*)
- Collaborate and co-treat as a member of an Inter-Disciplinary Group, which includes: Nurses, Doctors, Social Workers, Spiritual Counselors, Grief Counselors, Volunteers, and Nursing Assistants.
- Learn to document patient visits on an electronic medical record system.
- BBH provides nylon string guitars and a wide variety of instruments including percussion instruments, Q-chords, dulcimers, Irish harps, etc. are also available for use. PPE for use in sessions is also provided as is all necessary tech equipment.
- Attend monthly Song Swaps, Educational Spotlight, and Music Therapy Department Meetings.
- Unique opportunities to participate in community relations presentations, memorial services, and co-lead bereavement groups for adults, children or adolescents may be available.
- Stipend: \$4500 paid in equal monthly stipends over 7 months plus Mileage Reimbursement for patient related travel.
- Job search training and preparation.

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Big Bend Hospice: Music Therapy Internship Application

APPLICATION SUBMISSION:

Submit: Attn: Ashley Hall

By Email: aghall@bigbendhospice.org

By Mail: Big Bend Hospice Music Therapy Department
1723 Mahan Center Boulevard, Tallahassee, FL 32308

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APPLICATION INSTRUCTIONS:

1. Please type all information and submit by email if possible.
2. Include cover letter, resume, numbered general information responses, and personal interest questions responses. Two letters of recommendation, including one from Academic Director and another from a professional music therapist are required and may be included with the application or sent separately if needed.
3. Please send all materials at one time (*exception for letters of recommendation that may arrive separately*). It is best to submit your application approximately 4-6 months before your preferred start date, although applications submitted later may still be considered. Please check with internship director for specifics and application deadlines.

NOTICE TO APPLICANTS:

Big Bend Hospice is a drug-free workplace and a negative drug screen will be required as a pre-requisite for internship. Those who interview from a distance will fulfill this requirement during the on-site background screening process.

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Big Bend Hospice: Music Therapy Department

Dear Prospective Intern:

Thank you for your interest in the Music Therapy Program at Big Bend Hospice. Our non-profit organization provides a variety of services to individuals diagnosed with a life limiting illness and their families. Based in Tallahassee, we serve patients in an eight-county area reaching from the Georgia border to the Gulf of Mexico. Patients and their families receive services in their homes, skilled nursing and assisted living facilities, and the Margaret Z. Dozier Hospice House, our 12 bed, in-patient continuous care facility. Big Bend Hospice takes pride in our unique and intensive internship program.

Big Bend Hospice employs several board-certified music therapists who train multiple interns concurrently. Interns are given opportunities to work with nurses, social workers, volunteers, spiritual counselors, and/or other music therapists. Education regarding hospice philosophy, and music therapy techniques is provided. We offer a stipend of \$4,500 as well as mileage reimbursement for travel to and from patient visits. Reliable transportation and proof of driver's license and current car insurance are required.

Interns are accepted for a six and a half month period beginning in November, January, May, and July of each year which includes a period of agency orientation. Orientation will take place within the start month. Interns must pass a level 2 background check and drug screening and get a two-step TB test. Accepted applicants should plan to travel to Tallahassee at least 6 weeks prior to the internship start date to complete this process. Big Bend Hospice does not provide insurance or worker's compensation for interns; therefore interns have the option of providing their own student liability coverage and may contact Marsh Affinity Group Services by calling (800) 503-9230 or on-line at www.seaburychicago.com. Any adjustment to our internship regarding the COVID-19 pandemic, and/or any other current infection control precautions will be discussed with selected candidates during the interview process.

Please complete the enclosed application and forward all information to my attention. Applicants should send all required application information together (with the exception of letters of recommendation which may arrive directly from professors) and we must receive all materials before an interview will be scheduled. Do not hesitate to contact me should you have questions. We thank you for your interest in completing your internship at Big Bend Hospice.

Sincerely,

Ashley Hall, MT-BC, CDP

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Big Bend Hospice:

Music Therapy Internship Application *continued*

GENERAL INFORMATION:

1. Name and preferred name if applicable.
2. Permanent address, current school address, telephone number, email address.
3. School and Academic Director contact info. *(Including complete mailing address, email, and phone number.)*
4. Briefly describe your practicum experiences.
5. Principle instrument and all proficient instruments.
6. Any special certifications, memberships, and/or affiliations.
7. All interviews will take place via a video conferencing platform like Zoom. All applicants are required to submit application videos with their application in addition to completing the live remote interview. Do you have access to Zoom or a similar platform and have you included musical skills demonstration videos with your application?
8. Preferred starting month and year. *(November, January, May, or July)*
9. Please include a complete list of your current repertoire that you could use in a session functionally with guitar and voice. Please include all songs by genre and alphabetized within each genre. Songs included don't necessarily have to be memorized.

PERSONAL INTEREST QUESTIONS *(please answer briefly):*

1. Why do you want to intern in the hospice setting?
2. What have been your experiences with grief and loss *(either personally or with patients/clients)* and how might these influence you in your internship?
3. Please discuss your own significant personal influences *(experiences, philosophies, values, etc.)* and how they might connect with music or impact your clinical experiences *(patient care)* during internship.
4. Describe a strength and a weakness within your clinical work *(patient visits)* and how they might relate to your internship experience.
5. Describe a personal strength and a weakness and how they might relate to your overall professional experience as an intern.

MUSICAL SKILL DEMONSTRATION

1. Live Demonstration during interview: Student should pre-select and have two songs on guitar and one song on piano prepared to demonstrate during the live interview. These songs should be different from the songs provided in the video demonstration and should be from any of the following genres: Christian Hymns/Gospel/Religious songs, Country, Oldies *(from 1950s or earlier)*, or from the 1950s-1970s. In addition, to demonstrating these prepared songs the students will be asked to play 2-3 songs from the submitted repertoire list selected by the interviewer(s) at random. Include at least three different keys and demonstrate both strumming and finger picking on guitar.
2. Video Demonstration: *(submitted with application)* Play and sing 2 songs on guitar and 1 song on piano. Please include different songs than those you plan to demonstrate live. These should also be from the genres listed above.
3. Describe a possible music therapy intervention for one of your chosen songs. *(by request, if applicable)*
4. You may also want to demonstrate another proficient instrument *(harp, dulcimer, Q-chord, etc.)* though this is not required.



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Big Bend Hospice Music Therapy Department FACT SHEET- REQUIREMENTS:

Background Check and Screening Requirements:

Big Bend Hospice requires:

- Proof of auto insurance
- Proof of professional liability insurance valid through the full duration of internship.
- A valid driver's license
- A level 2 background screening
- A drug screening, *and*
- A (*blood draw*) TB screening prior to the start of internship.

The background screening must take place in person at the Big Bend Hospice main office. All other screenings can be done in Tallahassee or remotely. Accepted applicants must contact the internship director who will refer the student to Human Resources at least 6 weeks prior to the start of internship to begin this process.

COVID-19 Requirements:

Interns must provide proof of vaccination and be fully vaccinated prior to the internship start date. Interns must follow all current agency precautions when necessary, including but not limited to, mask wearing, hand hygiene, use of other PPE, screenings, etc.

If you have ANY questions or concerns about the COVID-19 policies at our sites, please reach out to the internship director who will be happy to answer your questions.

Note: Please be aware that facility policies regarding COVID-19 are subject to change based on most recent CDC guidelines. Please inquire with internship director for most up to date policies.

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